

To: Caitlin Jordan, Chair Designee of the Ordinance Committee

From: Michael K. McGovern, Town Manager

Re: Referral to the Ordinance Committee

Date of Memo: November 19, 2015

On October 14, 2015 the Town Council approved the following referral to the ordinance committee:

*Item # 120-2015*

***Review of Boards and Commissions Ordinance***

*Moved by Martha MacAuslan and Seconded by Caitlin R. Jordan*

***ORDERED, the Cape Elizabeth Town Council refers to the ordinance committee Chapter 4 Boards and Commissions ordinance for a general review and updating. (6 yes) (0 no)***

This item is intended to undertake a review of the entire boards and commissions ordinance.

The ordinance committee has been asked to specifically consider whether or not there should be a special committee devoted to senior citizen issues as had been recommended by the special seniors committee.

There has also been some discussion on whether or not there is a desire to codify training and goal setting for boards and commissions.

Another point of council discussion was whether or not the appellation "commission" should be used for the Fort Williams Advisory Commission and the Community Services Commission.

The process for appointing members of the Community Services Advisory Commission is also a topic that ties into the future direction of community services.

I hope to be invited to attend the meeting at which the ordinance is first reviewed.